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| Раздел 3.План мероприятий по реализации муниципальной программы «Развитие Махнёвского муниципального образования на 2014-2020 годы»   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Номер строки | Содержание мероприятий | всего | | 2014 год | 2015 год | 2016 год | 2017 год | 2018 год | 2019 год | 2020 год | номер строки целевых показателей, на достижение которых направлены мероприятия | | 1 | 2 | 3 | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | Цель 1. Совершенствование системы муниципального управления в Махнёвском муниципальном образовании, осуществление мероприятий по противодействию коррупции в Махнёвском муниципальном образовании | | | | | | | | | | | | | Задача 1. Создание условий для реализации муниципальной службы, улучшения деятельности органов местного самоуправления на территории Махнёвского муниципального образования | | | | | | | | | | | | | 1. | Осуществление обслуживания органов местного самоуправления |  | |  |  |  |  |  |  |  |  | | 2. | Областной бюджет | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | 3. | Местный бюджет | 110625,9 | | 16415,9 | 13649,0 | 13350,0 | 13250,0 | 17 987,0 | 17 987,0 | 17 987,0 | 1 | | 4. | Представительские расходы Администрации Махнёвского муниципального образования |  | |  |  |  |  |  |  |  |  | | 5. | Областной бюджет | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | 6. | Местный бюджет | 620,9 | | 50,00 | 80,0 | 80,0 | 80,0 | 110,3 | 110,3 | 110,3 | 1 | | Цель 2: Создание информационных и финансовых условий для развития муниципальной службы в Махнёвском муниципальном образовании | | | | | | | | | | | | | Задача 2. Обеспечение доступа граждан и организаций к информации органов местного самоуправления муниципального образования | | | | | | | | | | | | | 7. | Публикация в средствах массовой информации  муниципальных правовых актов, материалов о деятельности органов местного самоуправления |  | |  |  |  |  |  |  |  |  | | 8. | Местный бюджет | 2145,3 | | 252,2 | 230,0 | 200,0 | 150,0 | 437,7 | 437,7 | 437,7 | 2 | | Задача 3. Обеспечение защиты социальных прав и гарантий сотрудников органов местного самоуправления Махнёвского муниципального образования и лиц, замещавших должности муниципальной службы Махнёвского муниципального образования | | | | | | | | | | | | | 9. | Назначение пенсии за выслугу лет муниципальных служащих | |  |  |  |  |  |  |  |  |  | | 10. | Местный бюджет | | 12018,1 | 1555,0 | 1548,4 | 1600,0 | 1600,0 | 1904,9 | 1904,9 | 1904,9 | 3 | | Цель 3. Рациональное управление средствами местного бюджета, повышение эффективности расходования бюджетных средств | | | | | | | | | | | | | Задача 4. Решение вопросов общегосударственного значения, находящихся в компетенции органов местного самоуправления Махнёвского муниципального образования в части обслуживание муниципального долга. | | | | | | | | | | | | | 11. | Обслуживание муниципального долга (уплата % по кредиту) | |  |  |  |  |  |  |  |  |  | | 12. | Местный бюджет | | 10,5 | 1,5 | 1,5 | 1,5 | 1,5 | 1,5 | 1,5 | 1,5 | 4,5 | | 13. | Обслуживание муниципального долга (погашение муниципальных заимствований за счет источников финансирования дефицита бюджета) | |  |  |  |  |  |  |  |  |  | | 14. | Местный бюджет | | 842,1 | 120,3 | 120,3 | 120,3 | 120,3 | 120,3 | 120,3 | 120,3 | 4,5 | | Задача 5. Организация исполнения местного бюджета в рамках действующего бюджетного законодательства | | | | | | | | | | | | | 15. | Исполнение судебных актов к Казне Махневского МО | |  |  |  |  |  |  |  |  |  | | | 16. | Местный бюджет | | 1 272,0 | 1 148,8 | 123,2 | 0 | 0 | 0 | 0 | 0 | 6 | | | Цель 4.Организация эффективной и результативной деятельности административной комиссии на территории Махнёвского муниципального образования | | | | | | | | | | | | | Задача 6. Осуществление деятельности административной комиссии на территории Махнёвского муниципального образования | | | | | | | | | | | | | 17. | Создание условий для определения перечня должностных лиц, уполномоченных составлять протокол об административных правонарушениях | |  |  |  |  |  |  |  |  |  | | | 18. | Областной бюджет | | 0,7 | 0,1 | 0,1 | 0,1 | 0,1 | 0,1 | 0,1 | 0,1 | 7-11 | | | 19. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7-11 | | | Задача 7.Создание условий для профилактики, предупреждения, выявления и пресечения административных правонарушений в Махнёвском муниципальном образовании, в том числе и в органах местного самоуправления Махнёвского муниципального образования | | | | | | | | | | | | | | 20. | Создание условий для работы административной комиссии  на территории Махнёвского муниципального образования; | |  |  |  |  |  |  |  |  |  | | | 21. | Областной бюджет | | 665,2 | 87,5 | 91,9 | 96,1 | 100,2 | 96,5 | 96,5 | 96,5 | 12-14 | | | 22. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12-14 | | | Цель 5. Создание условий для удовлетворения потребностей населения, органов власти, организаций Махнёвского муниципального образования для наиболее полного удовлетворения существующей и потенциальной потребности граждан, в ретроспективной информации и обеспечение гарантированной сохранности документального наследия муниципального образования | | | | | | | | | | | | | Задача 8.Обеспечение сохранности, повышение уровня безопасности Архивного фонда в Махнёвском муниципальном образовании, за счет проведения неотложных ремонтных работ, модернизации энергетических, охранно-пожарных и иных систем | | | | | | | | | | | | | 23. | Подготовка предложения о предоставлении дополнительного помещения для муниципального архива в соответствии с требованиями п.2.11.1.1 «Правил организации, хранения, комплектования и использования документов Архивного фонда документов в государственных и муниципальных архивах, музеях и библиотеках, организациях Российской академии наук (далее – Правил) | |  |  |  |  |  |  |  |  |  | | | | 24. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | 25. | Подготовка проектно-сметной документации на ремонт помещения для муниципального архива | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | 26. | Реконструкция и ремонт архивохранилища в соответствии с требованиями Правил, включая работы по освещению архивохранилища и установки системы кондиционирования воздуха | |  |  |  |  |  |  |  |  |  | | | | 27. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | 28. | Оснащение охранно-пожарной сигнализацией | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | 29. | Приобретение и установка средств хранения документации (металлические стеллажи) | |  |  |  |  |  |  |  |  |  | | | | 30. | Местный бюджет | | 25,0 | 0,0 | 25,0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | 31. | Обеспечение оптимальных условий хранения архивных документов (термогигрометр с функцией тренда 10 до 600) | |  |  |  |  |  |  |  |  |  | | | | 32. | Местный бюджет | | 10,0 | 0 | 0 | 10,0 | 0 | 0 | 0 | 0 | 15 | | | | 33. | Приобретение материалов и специального оборудования для проведения работ по подготовке дел к передаче документов на длительное хранение | |  |  |  |  |  |  |  |  |  | | | | 34. | Местный бюджет | | 66,2 | 26,2 | 10,0 | 15,0 | 15,0 | 0 | 0 | 0 | 15 | | | | 35. | Проведение работ по картонированию документов | |  |  |  |  |  |  |  |  |  | | | | 36. | Местный бюджет | | 40,0 | 0 | 20,0 | 20,0 | 0 | 0 | 0 | 0 | 15 | | | | 37. | Приобретение промышленного пылесоса | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | 38. | Оборудование рабочих мест мебелью | |  |  |  |  |  |  |  |  |  | | | | 39. | Местный бюджет | | 10,0 | 0 | 0 | 10,0 | 0 | 0 | 0 | 0 | 15 | | | | 40. | Приобретение металлической тумбы для создания базы данных карточек организаций источников - комплектования | |  |  |  |  |  |  |  |  |  | | | | 41. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | 42. | Проведение ежегодной дезинфекционной и дезинсекционной обработки хранилища муниципального архива | |  |  |  |  |  |  |  |  |  | | | | 43. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | Задача 9. Удовлетворение потребностей граждан, общества и государства в ретроспективной информации путем внедрения современных автоматизированных архивных технологий | | | | | | | | | | | | | | | 44. | Создание и ведение раздела «Архив» на официальном сайте Махневского муниципального образования | |  |  |  |  |  |  |  |  | 16 | | | | 45. | Размещение информации о муниципальных услугах, предоставляемых архивным отделом Администрации Махневского муниципального образования на едином региональном портале государственных услуг Свердловской области | |  |  |  |  |  |  |  |  | 16 | | | | 46. | Приобретение компьютерной техники для муниципального архива | |  |  |  |  |  |  |  |  |  | | | | 47. | местный бюджет | | 31,0 | 31,0 | 0 | 0 | 0 | 0 | 0 | 0 | 16 | | | | 48. | Приобретение копировально-множительной техники для муниципального архива | |  |  |  |  |  |  |  |  |  | | | | 49. | Местный бюджет | | 35,0 | 0 | 0 | 0 | 35,0 | 0 | 0 | 0 | 16 | | | | 50. | Оснащение техническими средствами для экспонирования документов (витрины оснащенные светильниками G 9) , приобретение цифрового фотоаппарата | |  |  |  |  |  |  |  |  |  | | | | 51. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 16 | | | | Задача 10. Популяризация архивных документов, организация их использования | | | | | | | | | | | | | | | 52. | Подготовка информационных статей в газете «Алапаевская искра» | |  |  |  |  |  |  |  |  | 18 | | | | 53. | Организация и проведение документальных выставок с использованием документов Архивного фонда Махнёвского муниципального образования, посвященных юбилейным датам муниципального образования | |  |  |  |  |  |  |  |  |  | | | | 54. | Местный бюджет | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 | | | | Задача11. Повышение квалификации работников муниципального архива Администрации Махнёвского муниципального образования | | | | | | | | | | | | | | | 55. | Курсы повышения квалификации | |  |  |  |  |  |  |  |  |  | | | | 56. | местный бюджет | | 3,8 | 3,8 | 0 | 0 | 0 | 0 | 0 | 0 | 19 | | | | Задача 12. Предоставление и оформление в установленном порядке копий архивных документов, архивных справок и выписок, связанных с социальной защитой граждан, предусматривающих их пенсионное обеспечение, а также получение льгот и компенсаций в соответствии с законодательством Российской Федерации | | | | | | | | | | | | | | | 57. | Выдача копий архивных документов | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,21 | | | | 58. | Выдача архивных справок | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,21 | | | | 59. | Выдача архивных выписок | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,21 | | | | 60. | Консультирование о наличии архивной информации | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,21 | | | | Задача 13. Создание условий для формирования и содержания муниципального архива и организация комплектования муниципального архива документами Архивного фонда Махнёвского муниципального образования и другими архивными документами | | | | | | | | | | | | | | | 61. | Прием на хранение документов, подлежащих приему в сроки | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22 | | | | 62. | Ведение списков организаций источников -комплектования муниципального архива | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22 | | | | 63. | Паспортизация муниципального архива | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22 | | | | 64. | Прием на хранение аудиовизуальных документов | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22 | | | | Цель 6. Создание и развитие системы обеспечения вызова экстренных оперативных служб по единому номеру «112» на территории Махнёвского МО | | | | | | | | | | | | | | | Задача 14.Осуществление круглосуточного дежурства в готовности к экстренному реагированию на угрозы или возникновение ЧС, обмен оперативной информацией между органами управления, прогнозирование обстановки | | | | | | | | | | | | | | | 65. | Расходы на выплату персоналу муниципальных органов | |  |  |  |  |  |  |  |  |  | | | | 66. | Местный бюджет | | 3600,0 | 0 | 1200,0 | 1200,0 | 1200,0 | 0 | 0 | 0 | 23 | | | | 67. | Закупки товаров, работ и услуг для обеспечения муниципальных нужд, в том числе: | |  |  |  |  |  |  |  |  |  | | | | 68. | Местный бюджет | | 1500,0 | 0 | 700,0 | 400,0 | 400,0 | 0 | 0 | 0 | 23 | | | | 69. | приобретение форменного обмундирования | | 60,0 | 0 | 20,0 | 20,0 | 20,0 | 0 | 0 | 0 | 23 | | | | 70. | приобретение канцелярских товаров, хозяйственных товаров | | 100,0 | 0 | 20,0 | 40,0 | 40,0 | 0 | 0 | 0 | 23 | | | | 71. | оплата услуг радиосвязи | | 58,5 | 0 | 19,5 | 19,5 | 19,5 | 0 | 0 | 0 | 23 | | | | 72. | приобретение оборудования | | 271,5 | 0 | 90,5 | 90,5 | 90,5 | 0 | 0 | 0 | 23 | | | | 73. | приобретение прибора радиационного контроля | | 15,0 | 0 | 15,0 | 0 | 0 | 0 | 0 | 0 | 23 | | | | 74. | приобретение генератора | | 350,0 | 0 | 350,0 | 0 | 0 | 0 | 0 | 0 | 23 | | | | 75. | приобретение основных средств | | 645,0 | 0 | 185,0 | 230,0 | 230,0 | 0 | 0 | 0 | 23 | | | |